

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, November 7, 2018 6:00pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 6:00pm.
2. The Pledge of Allegiance was said.
3. Present were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer, Trustee Derrico and Trustee Schwoch. Also present was Clerk-Treasurer Ruge. The following people showed up at 7:00pm for the remainder of the meeting: Chief Leichtman, PW Supervisor Dean Faude, Water/Sewer Manager Rick Golz, Public Works Employee Clint Penney, village resident Clarence Klimpke, Fire District EMT Travis Nixdorf, Fire District EMT Lynn Mueller, Police Committee Member Eric Klemetson, village resident Kurt Halopka, and Ross Patterman – TP Printing.
4. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss recommendation from Police Committee about hiring part-time police officer.**
5. Motion was made by Trustee Hardrath, seconded by Trustee Schauer, to invite Clerk-Treasurer Ruge, Police Chief Leichtman, and Dustin Henderson into Closed Session. Motion carried 7-0.
6. Motion was made by Trustee Schwoch, seconded by Trustee Schauer, to go into Closed Session. Motion carried 7-0.
7. Present for closed session were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Schauer, Trustee Derrico and Trustee Schwoch. Also present were Clerk-Treasurer Ruge, Police Chief Leichtman, and Dustin Henderson.

CLOSED SESSION.

Closed session will end at 6:45pm. Finance Committee Meeting will occur at regularly scheduled time and open session for the regular board meeting will resume at 7:00pm. Any action taken will be announced during the regular board meeting.

Village of Dorchester Finance Committee Meeting

Date: November 7, 2018 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Call meeting to order by Trustee Schauer
2. In attendance were Trustee Duranceau, Trustee Hardrath, Trustee Schauer and Clerk-Treasurer Ruge.
3. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau, to approve the bills and vouchers for October 2018. Motion carried 3-0.
4. Motion was made by Trustee Hardrath, seconded by Trustee Duranceau, to adjourn the meeting. Motion carried 3-0. Meeting was adjourned at 6:56 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, November 7, 2018 7:00 pm Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes (continued):

8. No action was taken at this time. The board will reconvene to closed session at the end of the regular meeting to finish discussion and announce any action at that time.
***** Trustee Schauer left the meeting at 7:00 pm.**
9. There was no public input.
10. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve minutes of the October 3, 2018, Board meeting. Motion carried 6-0.
11. Motion was made by Trustee Derrico, seconded by Trustee Duranceau to approve October, 2018 Audit Report. Motion carried 6-0. The November, 2018 Audit Report was included in board packets.
12. Motion was made by Trustee Derrico, seconded by Trustee Hardrath to appoint Kurt Halopka, whom lives on County Hwy. A, Dorchester, to fill the vacant spot on Police Committee. Motion carried 6-0.
13. Clarence Klimpke has been having trouble with ATV's in Village, mostly on S. 4th Street.
14. No action was taken on amending Ordinance 155: Designating ATV/UTV Vehicle Routes & Regulating the Operation of These Vehicles Within the Village. Clerk's office will look into creating various maps for the website and possible posting within the village.
15. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to approve the purchase of ambulance for Central Fire District. Motion carried 5-0, Trustee Hardrath abstained.
16. Motion was made by Trustee Derrico, seconded by Trustee Duranceau to approve sewer usage credit of 13,000 gallons for customer at 312 W. 2nd Avenue. Motion carried 6-0.
17. Chief Gary Leichtman has nothing more to report but mentioning that the department is understaffed.
18. Water/sewer manager, Rick Golz, stated that they are $\frac{3}{4}$ of the way through PILOT test that was approved. Everything seems to be working alright now.
19. Public Works Supervisor, Dean Faude, stated that he is working with a local contractor on estimate/plan for bathrooms in upstairs of hall. He is also working on different options for ramp.
20. Action on Ordinance 188: Sewer usage and charges - regarding multiple properties in response to letter sent.
 - a. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to exempt Property Address – 281 S. Business State Hwy 13, from Ordinance 188. Motion carried 6-0.
 - b. Motion was made by Trustee Derrico, seconded by Trustee Hardrath to start billing Property Address – 128 S. 2nd Street for sewer charges per Ordinance 188. Motion carried 5-0. Trustee Schwoch abstained.
 - c. Property Address – 210 W. Business County Rd A was tabled until next month, waiting for property owner to respond to letter.

21. Motion was made by Trustee Derrico, seconded by President Rau to send letter back to Steen Construction, Inc. that we did not approve this expense, Invoice #5205, and we are not paying it at this time. Motion carried 5-0. Trustee Duranceau abstained.
22. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve renewal of Competitive Edge Software annual maintenance for police department. Motion carried 6-0.
23. Motion was made by Trustee Hardrath, seconded by Trustee Derrico to approve the purchase of new scale w/battery backup for water plant at a cost of \$2,540. Motion carried 6-0.
24. Motion was made by Trustee Schwoch, seconded by Trustee Duranceau to approve annual inspections at lift stations at estimated cost of \$998.00. Last time inspected was in 2016, needs to be done to ensure proper functionality. Motion carried 6-0.
25. Clerk-Treasurer Ruge showed the board an email from the Marathon County Highway Committee that denied the board's request to lower the speed limit on Cty Rd A approaching the stop lights in Marathon County.
26. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to approve to hire Christie Erikson as Deputy Clerk/Treasurer at starting rate of \$13 per hour for 90 day probationary period.
27. Motion was made by President Rau, seconded by Trustee Schwoch to put an ad in the paper to hire part-time help for public works department. Interviews can be conducted by PW Supervisor. Motion carried 6-0.
28. Motion made by Trustee Schwoch, seconded by Trustee Duranceau to approve and easement for 50' onto village lot for up to 365 days or until permanent solution, whichever is lessor, can be agreed upon. All improvements/destruction of village lot/curb will need to be paid by property owner upon expiration of said easement. Motion carried 6-0.
29. Police Committee for 2019 Budget will be discussed with full budget on a later date.
30. Motion was made by President Rau, seconded by Trustee Schwoch to approve 2019 Dorchester Public Library budget. Motion carried 6-0.
31. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve all of 2019 budgets for General Fund, Water Utility, Sewer Utility as changed on screen and presented. Motion carried 6-0.
32. Motion was made by Trustee Schwoch, seconded by Trustee Underwood to hold next Village Board meeting on Nov. 28th at 7:00 pm. Motion carried 6-0.
33. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss recommendation from Police Committee about hiring part-time police officer.**
34. Motion was made by Trustee Schwoch, seconded by Trustee Hardrath, to invite Clerk-Treasurer Ruge and Police Committee member Eric Klemetson back into Closed Session. Motion carried 6-0.
35. Motion was made by Trustee Schwoch, seconded by Trustee Underwood, to go back into Closed Session. Motion carried 6-0.

Present for this closed session were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Derrico and Trustee Schwoch. Also present were Clerk-Treasurer Ruge, Police Committee member Eric Klemetson. Trustee Schauer rejoined the meeting at 10:00pm.

CLOSED SESSION.

36. Reconvene to opens session to take action or announce action taken in Closed Session, if any and if appropriate. The following action(s) were announced:

A motion to consider Dustin Henderson for employment after the village board reviews background check and he passes a psychological evaluation passed 7-0.

A motion to move forward with posting for additional part-time officers to fill additional hours needed for the police department passed 7-0.

37. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to adjourn meeting. Motion was carried. Meeting was adjourned at 10:20 pm.

Brooke Ruge, Clerk-Treasurer